

Ph.D. Program - Department of Education and Human Potentials Development Dong Hwa University (Curriculum and Instruction Group) Program Policy

112年02月15日111學年度第2學期第1次系務會議審議通過
Revised and passed at the 1st Department Affair Meeting of the second semester in 2023 (2023/02/15)

- 一、國立東華大學教育與潛能開發學系（以下簡稱本系）教育博士班（課程與教學組）（以下簡稱本班），為規範本班博士生修業事項，依據本校學則、博士班、碩士班研究生學位授予辦法及相關規定，特訂定本修業要點。
 1. According to the school policy and relevant requirements for the awarding of Ph.D. and Master Degree, the Education Ph.D. program - Curriculum and Instruction Group (referred to as our program hereinafter) of the Department of Education and Human Potentials Development at National Dong Hwa University (referred to as our department hereinafter) designed the following program policy for the regulation of Ph.D. students' course-taking matters at our department.
- 二、本修業要點相關事宜由任教於本班之專任教師組成班務會議（以下簡稱班務會議）議決之，並由本班專任教師互推一人擔任班務會議召集人（以下簡稱召集人）。
 2. Any of the matters related to this program policy were discussed and decided by the full-time teachers of our program during the class-affair meeting (referred to as class-affair meeting, CAM, hereinafter) and the convener of CAM (referred to as convener hereinafter), elected among and by all of the participated full-time teachers.
- 三、入學資格：
 3. Admission Requirements:
 - （一）公立或立案之私立大學或獨立學院或經教育部認可之外國大學各學系畢業具有碩士學位，或應屆畢業或具有同等學歷之資格，經本校博士班研究生入學考試通過者，得進入本班修讀博士學位。
 - (1) Students of Master degree awarded by any public or private universities, independent colleges, and various departments at foreign universities qualified by the Ministry of Education, or recent graduates or equivalent qualification may enter our doctoral program after passing the Ph.D. Graduate Examination.
 - （二）外國學生得依本校「外國學生入學辦法」之規定申請入學。
 - (2) Based on the "Foreign Students' Enrollment Regulations", any foreign students may apply for admission.
 - （三）逕讀博士學位：依本校「學生逕修讀博士學位作業規定」辦理。
 - (3) During the pursuit of Ph.D. degree, students need to follow the "Requirements for the Doctoral Program".

(四) 新生因重病或接獲兵役單位征集令，不能按時入學者經檢具有關證明於註冊前申述理由，向本校申請保留入學資格並獲准者，得延後修讀本博士班。

(4) Any freshmen who cannot attend the classes on time due to serious illness or the receipt of call-up orders for military service may postpone the pursuit of the doctoral program and retain the admission status if relevant documents are verified before registration.

四、本班修業年限依教育部頒訂之大學法及其施行細則規定，博士生修業年限為二至七年（不含休學，所有下列時間亦然），但在職研究生得延長其修業年限二年。

4. According to the University Law and its enforcement rules issued by the Ministry of Education, the length of study is two to seven years for Ph.D. program (temporary suspension of schooling exclusively and applicable to all of the following time-relevant rules), and on-the-job students may extend the term of study for two years.

五、修課規定：詳如本班課程規劃表。

5. Course Requirements: See Curriculum Plan for detail.

六、學分抵免：修習本校或校外博士班相關課程及格（修習成績應至少達 70 分以上）且未計入其畢業學分數者，得申請抵免學分，申請一次為限。

6. Credit Exemption: Student who had attended and passed (at least 70 points or more) the doctoral courses offered by our or other schools and are not included in the credits for graduate school may apply for only-once course exemption.

七、博士論文指導規定：

7. Guidelines for Dissertation:

(一) 本班博士生於修業滿一年後，得提出「博士論文擬聘指導教授申請書」，於獲得指導教授之簽名同意後，並經本班召集人簽名同意。若擬更改指導教授，需提出「博士論文擬更改指導教授申請書」，且獲得原指導教授、新聘指導教授及本班召集人之簽名同意。

(1) After taking the course for one year, any doctoral students may propose the “Application for Ph.D. Thesis Advisor” for the agreement and signature from both the advisor and the convener of our program. To change advisor, the “Application for the Changing of Advisor” must be proposed for the agreement and signature from the original advisor, newly-appointed advisor and the convener of our program.

(二) 論文指導教授之資格依教育部之規定，並以本系專任教師為原則。申請系外教師擔任指導教授時，需有本系專任教師共同指導（外籍生不受此限）。

(2) According to the requirements for thesis advisor issued by the Ministry of Education, the principle thesis advisor should be any of the full-time professors at our department. Any outside-department professors may also be invited to be the principle advisor, but he/she must co-direct with any of the full-time professors at our department. International students don't have to comply with this provision.

八、資格考試：

8. Qualifying Examination:

(一) 申請資格：本班博士生修畢二十學分（其中需包含教育學方法論及選考科目 2 科）得申請參加資格考試。

(1) Eligibility: Doctoral students who have completed twenty credits (must include Methodologies of Educational Research course and two elective courses) may apply for qualifying examination.

(二) 申請及考試時間：每年三月底前申請者，於六月十五日前考試；於十月底前申請者，於一月十五日前考試。申請時應填具申請表格、指導教授同意書及成績單。

(2) Application and Exam Date: The applicants who apply before the end of March should take the examination before June 15th and the applicants who apply before the end of October should take the examination before January 15th. Application materials must include application form, advisor's consent form and transcript.

(三) 資格考試以入學後三年內完成為原則，至多不得超過五年。如有特殊情形需經班務會議通過。

(3) Qualifying examination should be completed within three years (no more than five years) after admission. Any special cases must be approved during the CAM.

(四) 考試範圍：

(4) Scope of the Examination:

1. 共同必考科目：「教育學方法論」1 科。

A. Common core subject: Methodologies of Educational Research.

2. 選考科目：由博士生於課程規劃表中選修課程擇兩科應考，選考科目由指導教授與博士生共同討論決定之。

B. Elective-exam subject: the student may choose TWO elective courses in the department program list and need to discuss with the advisor for final approval.

3. 必考或選考科目得以發表論文或專書折抵，並應於著作中加註「國立東華大學」。博士生得提出申請所欲折抵之科目，且經指導教授及系主任簽名同意。其申請折抵條件如下：

C. The exam of common core subject or elective-exam subject can be waived with any papers or monographs published and affiliated with "National Dong Hwa University." The doctoral student may apply for the exam subject to be waived, and the signatures of consent from the advisor and director of the department are required. The followings are applicable conditions for exam waiver:

(1) 發表於 TSSCI、THCI Core、SSCI、SCI 期刊、科技部其他學門期刊排序等級 C 以上期刊並擔任第 1、2 作者或通訊作者之論文，每 1 篇得申請抵免 1 科資格考試。

(i) Each paper, published on the journals of TSSCI, THCI Core, SSCI, SCI, or other disciplines, ranked by the Ministry of Science and Technology as Level C or above, with the doctoral student as the first, second or corresponding author, can be used to replace a qualifying-examination subject.

- (2) 發表於「花師教育學院其他學術期刊清單」或同等級（需送班務會議審議）之期刊，並擔任第 1 作者或通訊作者之論文，每 1 篇得申請抵免 1 科資格考試。
- (ii) Each paper, published in the journals listed in the “Other Academic Journal List of Hua-Shih College of Education”, or the ones of the same level (subject to discussion and approval at the CAM), with the doctoral student as the first or corresponding author, can be used to replace a qualifying-exam subject.
- (3) 聯名發表於「花師教育學院其他學術期刊清單」或同等級（需送班務會議審議）之期刊，並擔任第 2、3、4 作者之論文，或前述第（1）款之第 3、4 作者之論文，每 3 篇得申請 1 科資格考試。
- (iii) Every three co-authored papers, published in the journals listed in the “Other Academic Journal List of Hua-Shih College of Education”, or the ones of the same level (subject to discussion and approval at the CAM), with the doctoral student as the second, third or fourth author or the third or fourth author of the paper mentioned in (i), can be used to a replace a qualifying-exam subject.
- (4) 專書（須檢附審查證明）每 1 本得申請抵免 1 科資格考試科目。
- 非經正式匿名審查之專書，由主任（或本班召集人）指派 3 位教師擔任審查委員（不含指導教授）進行實質審查，再送班務會議審議。
- (iv) Each monograph (with certificates of review) can be applied for one qualification examination subject waiver. A monograph without formal anonymous review can be substantively reviewed by a committee composed of three teachers (excluding the advisor) assigned by the chairperson (or the convener of the program) as its members. Afterwards, it will be sent to the class meeting for consideration.
- (5) 非本國生得依其國家提供期刊排名之機制或名單，提送抵免申請。
- (v) Non-Taiwanese students may also apply for exam waiver according to the journal ranking mechanism or lists provided by the countries or areas where they are from.
- (五) 考試方式：考試一律採閉卷方式作答，必考科目答題時間為四小時（兩科共計為八小時）。選考科目答題時間為四小時。
- (5) Exam Method: The exam is closed-book base. The exam lasts four hours for common core subject (eight hours in total for the two subjects) and four hours for the elective-exam subject.
- (六) 命題及閱卷：由本班召集人聘請校內外命題委員擔任。
- (6) Proposition and Marking: The convener may invite any out-of-campus experts as the committee for proposition and marking.
- (七) 資格考試以七十分為及格，一百分為滿分；**不及格科目須申請重考，重考以兩次為限**。選考重考者仍以原考試科目為準，但經指導教授及本班召集人同意得予以變更。

- (7) The doctoral student must get a score above 70/100 to pass the qualifying exam. Student can apply for a retest (twice at most) for his/her previous failed subject. If the student apply for the Elective subject to be retested, it should be the same subject as in the student's previous application. The Elective subject can only be changed with the approval from both the convener and the advisor.
- (八) 資格考申請後因故放棄考試者，需於申請期間截止後一個月內（即四月底前或十一月底前），經指導教授簽名同意後以書面方式提出，經本班召集人簽准後始可放棄已申請之資格考試。未經此程序自行放棄者，視同一次正式考試。
- (8) The doctoral student who gives up the qualifying exam for special reasons after the application needs to submit the give-up application one month after the exam-applying period. The application should be paper-based and with the signature from the advisor plus the agreement from the convener, the student then can abandon the qualifying exam. Any exam give-up application without following the procedure is viewed as a formal exam.
- (九) 博士生經資格考試及格並符合《學位授予法》有關規定者，由本系提出為博士學位候選人。
- (9) Any doctoral student who has taken and passed the qualifying exam and is conformed to the regulations of “Degree Conferral Law” will be proposed by our department as a Ph.D. candidate.